

Praxis Care Job Description

Position, Title & Grade:	Activity Facilitator
Location:	North Dublin Area
Reporting to:	Manager
Function/Department:	Operations

Job Purpose/Summary:

Our Activity Facilitators are central to ensuring that Praxis Care achieves our goal of providing quality care and support to our Service Users. Mulhuddart Scheme operates under HSE New Directions Standards for Day Service. Each of our Activity Facilitator will work as part of a dedicated team to provide a high quality and reliable support service. Our Activity Facilitators provide friendliness and encouragement towards our Service Users supporting independence and providing the environment for Service Users to achieve their desired outcomes. At Praxis care we pride ourselves on delivering a high quality service ensuring that respect and dignity is at the forefront of all that we do.

Key Accountabilities

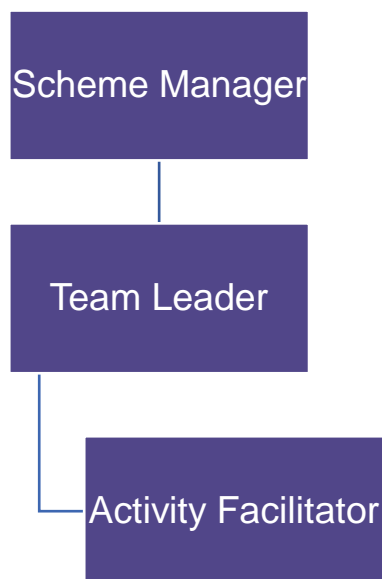
- To provide support to individuals with Autism, Learning Disability or Brain Injury to work towards independent living and leading fulfilling everyday lives. Offering support for daily living and mental wellbeing using person centred tools.
- To work closely with Person in Charge in preparing and implementing individual and group support programs.
- To work with other Activity Facilitators and Person in Charge to promote a safe working and living environment. For some schemes this will involve resolving difficult situations which may arise from challenging behaviour and knowing the techniques and correct language to use to resolve such situations (necessary training and coaching will be provided).
- To participate in tasks designed to enable service user to work towards their goals for independent living. This will include assisting/ supporting service users to carry out everyday tasks such as cleaning, cooking, laundry, shopping, etc. staff are required to establish and maintain professional relationships with people with disabilities that are based on respect and equality and that promote their independence.
- To be familiar with all administration requirements of the scheme, ensuring relevant and important information is recorded and logged as per the schemes reporting guidelines (particular focus on critical incident reporting).
- To be fully aware of all policies and procedures in place within the scheme (including Health & Safety), ensuring attendance and participation at all related training.

Requirements of the Role

- You will be required to participate in the company performance and staff review process
- To adhere to and model the company values, behaviours and competencies at all times
- To carry out all duties of the post in accordance with Praxis rules, regulations and policies
- To carry out additional duties of the role and all other required duties as and when necessary
- To work the necessary hours to fit the needs of the scheme (this may include working early shifts, late shifts, evenings, weekends, nights and sleep-in night duties)
- Staff are required to establish and maintain professional relationships with people with disabilities that are based on respect and equality and that promote their independence.

The above mentioned duties are not exhaustive and the post holder will be required to carry out other duties as and when necessary. It should be noted that stated duties or location associated with the post may change to meet the future needs of the organisation.

Organisational structure



	Direct/Internal	Indirect/External
Budget	0	0
Staff	0	0
Liaison & Influence	<ul style="list-style-type: none"> Other Activity Facilitators, Team Leaders, Line Manager Service Users 	<ul style="list-style-type: none"> Health Trust and regulatory bodies Service User families External suppliers

Criteria	Essential	Desirable
Education/Training Qualifications	Good literacy and numeracy skills	QQI/FETAC Level 5 Award in the field of Health and Welfare or Health Care Support. Degree or HND in any discipline, <ul style="list-style-type: none"> Registered Social Worker Registered Nurse Or Registered Occupational Therapist
Experience	Interest in working with people within a care environment.	Experience working within a care environment.
Skills & Competencies	Full valid driver's license on application and access to own vehicle on appointment. If a disability precludes an individual from holding a driver's license, it should be stated how they can meet the mobility requirement of the post. <ul style="list-style-type: none"> Good interpersonal skills 	

	<ul style="list-style-type: none"> • Good oral and written communication skills • Ability to use initiative • Excellent organisational skills 	
Attributes	<ul style="list-style-type: none"> • Calm and level-headed • Ability to use initiative • Patient and tolerant • Approachable and understanding • Respectful 	

Decision Making Authority	Recommendation Types and Levels
<ul style="list-style-type: none"> • Ability to make low-medium level decisions within clearly defined parameters as defined by Team Leader and Manager 	<ul style="list-style-type: none"> • Can put forward suggestions and recommendations to Team Leaders regarding areas of improvements within scheme and also suggestions for variations within service users care plans.